

FRIENDS OF THE LIBRARY-WAIKILOA REGION

September 10, 2010 Minutes, Kau Kau Depot

CALL TO ORDER

Vivian Green, Vice President, called meeting to order at 7:07 p.m. Quorum was present.

Judy Lane, Secretary, led the opening prayer and Vivian noted her vision of the flower represented an ohana and petals were the board, members of FLWR's, volunteers, and the community.

INFORMATIONAL ITEMS

Vivian G. noted by mutual consent the V.P., Ruth Bernstone and she, Treasurer, have switched offices.

Stephanie Stearns read 8/13/10 minutes. Motion and accepted. It was mentioned "for the sake of time" if future minutes could be placed on the website, reviewed by membership, any questions, discrepancies, additions be brought to the next scheduled meeting for action, motion, and acceptance. This matter was tabled for board review and action.

Vivian gave an update of donated and collected books that also represent a need for storage space that was tabled till later in meeting, and a reminder of our main goal to obtain a designated parcel from WVA for a library.

Ruth Bernstone, Treasurer, recapped the Monthly Account, 8/16/10-8/31/10 and noted Total Receipts of \$558 and the Annual Operating Budget 8/16/10-8/16/11, Receipts of Donations \$2,550 and Fundraising \$2,550 that total \$5,100. The Annual Operating Budget will be on the website.

Vivian noted that future software should detail

Donated Computers – Ruth B. received the 4 donated computers that are presently with Sandra Martin who has volunteered to examine and determine that all are in workable condition. One of the computers will be dedicated for the Treasurer. Board approved purchase of software.

Vision Screening – Davey Jones announced the Lion's Club will have vision screening of the retina on Monday, 9/13, 9 a.m.-4 p.m. This project is also cosponsored by Young Brothers and Data \_\_\_\_\_.

John Newbery Quiz Bowl – Paula Kamaya reviewed the history and present quiz that is being sponsored by FL-WR's. The Waikoloa team consist of 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> graders who each read 40 books from the list of Newbery Medal Books. This event is at Hawaiian Homes Hall on Thursday, 4/28/11.

FLH Survey & Conference – The survey is close to completion and no further info on the upcoming November conference in Honolulu. Cindy Evans stated she will be meeting with Richard Burns, State connection, regarding a library and librarian.

Thank You's – Ruth B. noted "thank you's" were sent to the Lion's Club, FLH, and Clyde Jackson.

Storage Space – Cindy Evans noted no new development for book storage and recommend the Waikoloa Land Development space next to Waikoloa Automotive, month-to-month basis.

FLWR Meeting Minutes 9/10/10

Page 2

UNFINISHED BUSINESS

Bookmobile Report – No report on insurance available.

Sandra M. reported Mike is currently working with the Building Dept. on original plans to obtain a current stamp for the outdated plans. The Carpenters Union has committed and the materials to be donated.

Wiliwili Festival – Ruth B. read letter from WVOC and thanked all volunteers who assisted at Blessing and books offered for a donation. The donations for the books totaled \$153. She also noted that the letter did mention a change of time for next year to 1 p.m.-6p.m. It was also suggested that a table for FL-WR's be set up close to the center of activities for better awareness and participation in the bookmobile.

Volunteer Report – Cathi Keene reported that the bookmobile schedule still shows a couple of time slots that are open and will be posted on website with no names or phone numbers and will show dates that are open. Please call Cathi at 883-8437 to volunteer or questions. Any other questions regarding the bookmobile, call Bette Green at 883-0764, and organization call Paula K. \_\_\_\_\_.

Membership Report – Stephanie Stearns stated the last membership meeting reviewed membership fees and donations. They also checked into other FL affiliates for rates and decided on a rate schedule as follow: \$10 Senior/Military/Students, \$15 Individual, \$25 Family/\$50 Donor/Other.

She was also contacted by the Japanese concierge at the Waikoloa Beach Marriott regarding guests interest in our bookmobile exchanges. Their interest could also be that of other resorts along the Kohala Coast and also an opportunity for our bookmobile services and donations from the guests and resorts. A flyer has been created but the map to the bookmobile needs to be better clarified and eventually used by the concierge in the various resorts. Judy Lane will get clearance from the General Managers regarding this program and possible permit for our bookmobile to access their resorts in the future.

Grant Report – Rachelle Moore reports the grant application process is ahead of schedule and a draft proposal and budget has been finalized with the assistance of Vivian G. She and Michelle Ott, Project Coordinator, have planned 5 sessions starting 2/1/11, 2-1/2 day sessions, with approx. 40 kids, ages \_\_\_\_\_. The sessions will be geared to creating a model garden with the concept of "garden of the minds" by planting a seed. Later the program will expand to other age groups including adults and community with family literacy.

Projects & Programs-FL-WR Walks/Pancake Breakfast – Cindy Evans reported that Judy L. will be sending out letters for donations. Cathi Keene has been contacting and needs volunteers for this event and anyone interested call her at 883-8438. Cindy will be contacting various organizations to assist in making this event a great success.

Membership Forms & Mailings – Vivian G. noted she has been in contact with the P.O. and rates for non-profit mailings in the Waikoloa community. She will do a trial run mailing regarding membership and report outcome.

She also suggested sending books to Pacific Islanders and will gather details for next meeting.

FL-WR Meeting Minutes 9/10/10

Page 3

Collection & Development Committee – It was suggested that an ad hoc committee be established to develop policies and guidelines in regards to the books

that FL-WR's receives via donation, exchange, or purchase. This matter to be tabled for executive review.

Possible Fundraising Events – Vivian G. suggested 10/30 Luncheon at Kona Village and Women's Clothing Exchange. These were only suggestions and asked the membership to also bring to the table future suggestions that would also benefit the community. This interest in future fundraisers and events could possibly be placed on our website calendar and encourage FL-WR membership. This matter was tabled for executive review.

ADJOURNMENT-The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Judy Lane, Secretary